

Department of Social and Health Services

DP Code/Title: M2-02 Program Transfers

Agency Wide

There are 9 Programs in this DP

Budget Period: 2001-03 Version: 22 2001-03 1st Sup Agency Request

Recommendation Summary Text:

Program(s): 010 030 040 050 060 070 080 110 150

This decision package requests the transfer of funds between Department of Social and Health Services programs.

Fiscal Detail:

Operating Expenditures

FY 1

FY 2

Total

Program Cost

Total Cost

Staffing

Package Description:

Program(s): 010 030

For many years, program-specific advisory committees have been funded through the Administration and Supporting Services program. Since the amounts spent on each committee are very small, the state/federal share for all of these was determined through the departmentwide cost allocation formula. The department has been informed by federal auditors that this is no longer acceptable. Continuation of current practice could result in the loss of federal funding participation.

Program(s): 040

ISSD FTE Transfer:

During Fiscal Year 2001, Information System Services Division (ISSD) discontinued the Applications Development and Maintenance functions as part of a streamlining initiative. The Division of Developmental Disabilities (DDD) was one of the biggest users of these services, and contracted with ISSD for supports to several systems, including Family Support Opportunities, Voluntary Placement Program, Community Protection, Transition Students, the Family Support System Pilot, and Comprehensive Assessments. Concurrently, the division also had several contracts with outside vendors to support other applications and to meet other information technology needs, such as website development and training. When ISSD announced the reductions, the division determined that if the four staff were transferred to DDD that the necessary information technology supports could be provided at no additional cost. These four staff support the databases described above and have reduced the need for private contracts.

Advisory Committees Transfer:

For many years, program-specific advisory committees have been funded through the Administration and Supporting Services program. Since the amounts spent on each committee are very small, the state/federal share for all of these was determined through the departmentwide cost allocation formula. The department has been informed by federal auditors that this is no longer acceptable. Continuation of current practice could result in the loss of federal funding participation.

Program(s): 050 060 070 080 110

For many years, program-specific advisory committees have been funded through the Administration and Supporting Services program. Since the amounts spent on each committee are very small, the state/federal share for all of these was determined through the departmentwide cost allocation formula. The department has been informed by federal auditors that this is no longer acceptable. Continuation of current practice could result in the loss of federal funding participation.

Program(s): 150

This request is for the program transfer of four (4) Full Time Equivalents (FTEs) to support computer applications from Program 150, Information System Services, to Program 040, Division of Developmental Disabilities (DDD).

Narrative Justification and Impact Statement

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*How contributes to strategic plan:**Performance Measure Detail***Goal: 01Z DSHS Accounts for Its Use of Public Dollars**

Incremental Changes

FY 1FY 2

No measures submitted for package

No measures submitted for package

No measures submitted for package

No measures submitted for package

No measures submitted for package

No measures submitted for package

No measures submitted for package

No measures submitted for package

No measures submitted for package

*Reason for change:***Program(s): 010 030**

This transfer is needed for compliance with federal auditors.

Program(s): 040

ISSD FTE Transfer:

This proposal maintains information technology supports previously provided by ISSD and contracts at no additional cost.

Advisory Committees Transfer:

This transfer is needed for compliance with federal auditors.

Program(s): 050 060 070 080 110

This transfer is needed for compliance with federal auditors.

Program(s): 150

To align the department's accounting records with the programs' responsibilities.

*Impact on clients and services:***Program(s): 010 030 040 050 060 070 080 110 150**

There is no impact on any department clients or staff.

*Impact on other state programs:***Program(s): 010 030**

The following programs will receive the transferred funds to support their committees: the Children's Administration, the Mental Health Division, the Division of Developmental Disabilities, the Aging and Adult Services Administration, the Economic Services Administration, the Division of Alcohol and Substance Abuse, and the Medical Assistance Administration.

Program(s): 040

ISSD FTE Transfer:

Reflects a corresponding reduction in FTEs for ISSD.

Advisory Committees Transfer:

The following programs will receive the transferred funds to support their committees: the Children's Administration, the Mental Health Division, the Division of Developmental Disabilities, the Aging and Adult Services Administration, the Economic Services Administration, the Division of Alcohol and Substance Abuse, and the Medical Assistance Administration.

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Program(s): 150

None

Relationship to capital budget:

Program(s): 010 030 040 050 060 070 080 110 150

None

Required changes to existing RCW, WAC, contract, or plan:

Program(s): 010 030 040 050 060 070 080 110 150

None

Alternatives explored by agency:

Program(s): 010 030

Consideration was given to establishing and maintaining a separate cost allocation plan for each committee. Due to the complexity of the cost allocation process and the extremely small amounts of dollars involved, this option would be an inefficient one.

Program(s): 040

ISSD FTE Transfer:

The alternative would be to leave the funding as is, which would cause the accounting records to be inconsistent with the programs' goals. The transfer proposed was determined to be the better alternative. The cost of the FTEs is already being charged to DDD through Object T; only the transfer of FTEs is needed. The ability of the division to support these databases would have been compromised had the staff transfer not occurred.

Advisory Committees Transfer:

Consideration was given to establishing and maintaining a separate cost allocation plan for each committee. Due to the complexity of the cost allocation process and the extremely small amounts of dollars involved, this option would be an inefficient one.

Program(s): 050 060 070 080 110

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Program(s): 150

The alternative would be to leave the FTE distribution as is, which would cause the allotment to be inconsistent with accounting records. The transfer proposed was determined to be the better alternative. The cost of the FTEs is already being charged to DDD through object T; only the transfer of FTEs is needed.

Budget impacts in future biennia:

Program(s): 010 030 040 050 060 070 080 110 150

None

Distinction between one-time and ongoing costs:

Program(s): 010 030 040 050 060 070 080 110 150

This is a transfer only.

Effects of non-funding:

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Program(s): 010 030

If this transfer is not accomplished, the department would have to establish and maintain separate cost allocation plans for each committee, which would be a very inefficient use of resources, or opt to lose federal funding for the program specific advisory committees.

Program(s): 040

ISSD FTE Transfer:

No additional funds are being requested.

Advisory Committees Transfer:

If this transfer is not accomplished, the department would have to establish and maintain separate cost allocation plans for each committee, which would be a very inefficient use of resources, or opt to lose federal funding for the program specific advisory committees.

Program(s): 050 060 070 080 110

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Program(s): 150

None

Expenditure Calculations and Assumptions:

Program(s): 010 030 040 050 060 070 080 110

See attachment - ASSD M2-02 Program Transfers.xls

Program(s): 150

ISSD (4.0)

DDD 4.0

Agency 0

Object Detail

Overall Funding

E Goods And Services
G Travel

	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
E Goods And Services	18,000	18,000	36,000
G Travel	(18,000)	(18,000)	(36,000)
Total Objects	0	0	0

DSHS Source Code Detail

Overall Funding

Fund 001-C, General Fund - Basic Account-DSHS Medicaid Federa

Sources Title

19TA Title XIX Assistance (FMAP)
19UL Title XIX Admin (50%)

	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
19TA Title XIX Assistance (FMAP)	11,000	11,000	22,000
19UL Title XIX Admin (50%)	(11,000)	(11,000)	(22,000)
Total for Fund 001-C	0	0	0
Total Overall Funding	0	0	0

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Funding Totals by Program

Dollars in Thousands

<u>Program</u>	<u>FTE's</u>		<u>GF-State</u>		<u>Total Funds</u>	
	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>
010 Children's Administration	0.0	0.0	2	2	4	4
030 Mental Health	0.0	0.0	3	3	5	5
040 Div of Developmntl Disab	4.0	4.0	5	5	10	10
050 Long Term Care Services	0.0	0.0	8	8	15	15
060 Economic Services Admin	0.0	0.0	1	1	1	1
070 Div of Alc/Substnce Abuse	0.0	0.0	4	4	8	8
080 Medical Assistance	0.0	0.0	2	2	3	3
110 Admin & Supporting Svcs	0.0	0.0	(25)	(25)	(46)	(46)
150 Info Sys Svcs Div	(4.0)	(4.0)	0	0	0	0
Grand Total:	0.0	0.0	0	0	0	0

**Supplemental 2002
M2-02 Program Transfers**

Advisory Committee Transfers

Transfer from Program 110	FY 1 Total	FY1 GF-S	FY 2 Total	FY 2 GF-S
	(46,000)	(25,000)	(46,000)	(25,000)
Transfer to:				
Children's Services Advisory Committee 010	4,000	2,000	4,000	2,000
Mental Health Advisory Committee 030	5,000	3,000	5,000	3,000
Advisory Committee For the Deaf 040	10,000	5,000	10,000	5,000
Council on Aging 050	15,000	8,000	15,000	8,000
Refugee Advisory Committee 060	1,000	1,000	1,000	1,000
Advisory Council Alcohol & Drug Addiction 070	8,000	4,000	8,000	4,000
Title XIX Advisory Committee 080	3,000	2,000	3,000	2,000
	46,000	25,000	46,000	25,000

State of Washington
Department of Social and Health Services
Budget Unit Summary for DP: M2-02-Program Transfers
Version: 22 - 2001-03 1st Sup Agency Request

Budget Period:2001-03
Budget Level Criteria: M2 Only
DP Criteria: 02
Data Type Criteria: Choose a DP

Dollars in Thousands		FTES		Fiscal Year 1			Fiscal Year 2			Total Biennium		
Budget Sprg Unit	FY 1	FY 2	Annual Average	General Fund State	Other Funds	Total Funds	General Fund State	Other Funds	Total Funds	General Fund State	Other Funds	Total Funds
Program 010 - Children's Administration												
9000 J50 Div of Child and Fam Svcs	0.0	0.0	0.0	2	2	4	2	2	4	4	4	8
Total Proposed Budget for Program 010 - Children's Administration	0.0	0.0	0.0	2	2	4	2	2	4	4	4	8
Program 030 - Mental Health												
1000 G95 Community Mental Health	0.0	0.0	0.0	3	2	5	3	2	5	6	4	10
Total Proposed Budget for Program 030 - Mental Health	0.0	0.0	0.0	3	2	5	3	2	5	6	4	10
Program 040 - Div of Developmental Disabilities												
9000 H10 Headquarters	4.0	4.0	4.0	5	5	10	5	5	10	10	10	20
Total Proposed Budget for Program 040 - Div of Developmental Disabilities	4.0	4.0	4.0	5	5	10	5	5	10	10	10	20
Program 050 - Long Term Care Services												
9000 J70 Aging Adult Svcs Admin	0.0	0.0	0.0	8	7	15	8	7	15	16	14	30
Total Proposed Budget for Program 050 - Long Term Care Services	0.0	0.0	0.0	8	7	15	8	7	15	16	14	30
Program 060 - Economic Services Administration												
9000 M01 Program Support	0.0	0.0	0.0	1	0	1	1	0	1	2	0	2
Total Proposed Budget for Program 060 - Economic Services Admin	0.0	0.0	0.0	1	0	1	1	0	1	2	0	2

